

How does my child compare?

We want to ensure that all parents and children understand what good attendance looks like.

Compare your child's attendance with this table below:

98% +	Your attendance is outstanding
95% +	Your attendance is good
93% +	Your attendance requires improvement
Below 93%	Your attendance is low

5 minutes late per day = 3 days lost a year

10 minutes late per day = 6.5 days lost a year

20 minutes late per day = 13 days lost a year

30 minutes late per day = 19 days lost a year

Every school day counts BUT every minute is just as important!

Who can help?

Attendance Officers

Our Attendance Officers work each day to track, monitor and improve attendance.

You are able to book a meeting with them to discuss any concerns you may have regarding your child's attendance.

Form Tutors

Your child's form tutor is always a good place to start to discuss attendance. They will be able to give you helpful ideas to help ensure your child attends regularly and on time.

Pastoral Managers are also on hand to offer advice and support if your child's attendance causes concern.



Weavers Academy
Brickhill Road
Wellingborough
Northamptonshire
NN8 3JH
Telephone 01933 222830

Weavers Academy

Attendance Information 2020/2021



**WEAVERS
ACADEMY**
*Creative
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Trust*

What do I do if my child needs to have a day off for sickness?

We do understand that all children get ill from time to time and, in the unusual event that your child needs to have a day absent for sickness, we ask that you work with us to observe the following protocol:

- Telephone our school absence line by 8.50am on each day of absence to give information relating to the condition and an estimated date of return
- On your child's return, send in medical evidence to support the absence in the way of prescriptions, packages from medicine, etc.

Our attendance staff coordinate our daily absence operations and work with our Pastoral Team to update them with cases of absence on a daily basis.

We may offer additional specific provision to support your child's return to school. This could include:

- Home visits
- Reintegration to school meetings
- Mentoring and guidance
- Daily meet and greet
- Liaison with the class teacher

It is important that you let us know of your child's absence as soon as possible. Our safeguarding procedure is to visit all absences which are unexplained.

What happens if my child is late?

Our day begins at the given entry time for your child's year group and all children are expected to be inside their classroom at this time ready for registration.

Our gates are always manned by a member of staff who supports with the entrance procedure.

Any child arriving when the gates are closed should sign in at the school reception - our single point of entry.

An attendance Officer will take down the name and class of your son/daughter so that they are registered as present on site.

They will receive a detention for their late arrival.

The registers will indicate the number of late sessions in an academic year by either a L mark or a U mark.

Our attendance team track and monitor persistent late arrivals.



How can my child improve their attendance?

The easiest way for a child to improve their attendance is simply by coming to school every day.

We offer a range of incentives in school to support and promote healthy attendance.

These include:

- School Attendance Cup
- Tutor return to work meetings
- Class competitions and rewards
- Mentoring and coaching
- Celebration assemblies
- Focus days

Absence for illness:

At times your child may need to be absent due to ill health - sickness for example. We do recognise that children get ill from time to time but we do ask that you think carefully before keeping your child at home. The vast majority of children who report coughs, colds, minor stomach pains, sore throats, etc. feel much better once they are at school and engaged in learning.

Resistance to attend:

It is perfectly normal at times during primary and secondary school for your child to show resistance when attending school and/or activities. It is important to show your child, through your enthusiasm, the importance you place on schooling. Please contact us quickly too so we can support their swift return to prevent the issue from worsening.