



14 October 2020

Dear Parents/Carers

We hope this finds you well.

Given the times we are living in there may be a need for students to learn in the online environment. As a school we are committed to our students being able to strive for success by focussing on their learning, and because of this we would like to share our blended learning strategy with you.

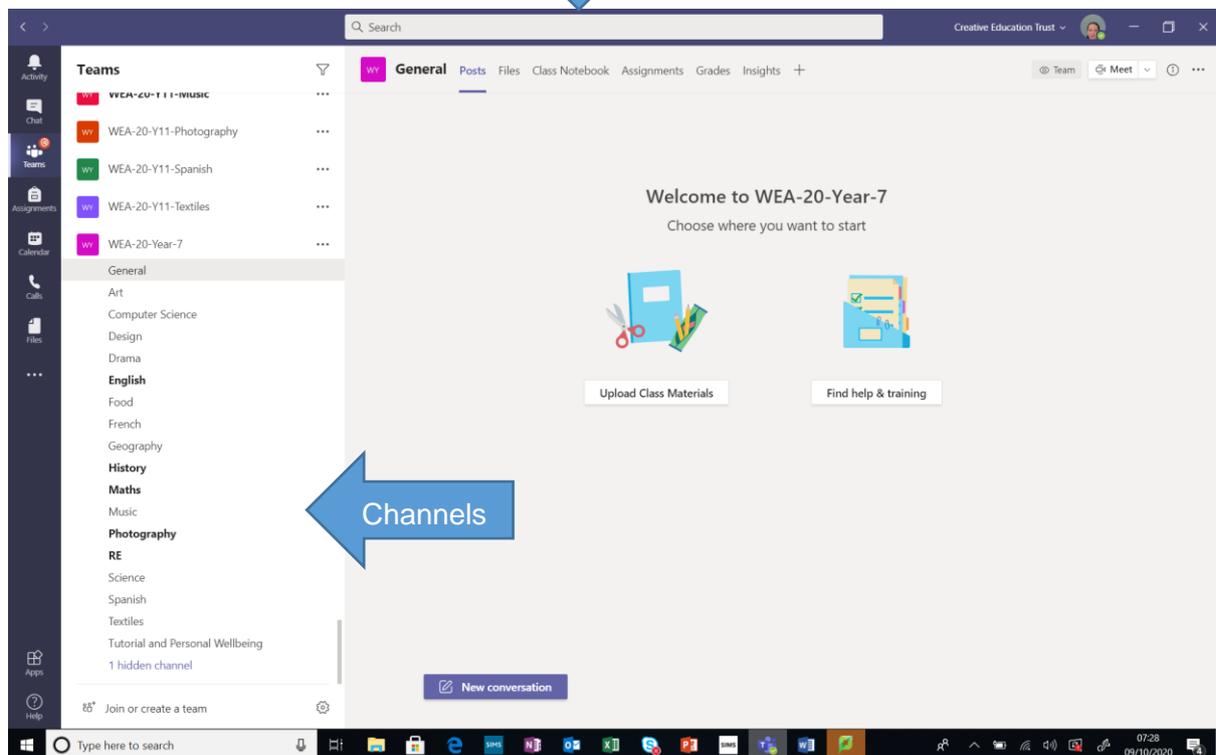
The school is using a platform called Microsoft Teams for blended learning across all year groups. To access this the student will need to:

Go to their web browser and search for, 'Microsoft Teams' or use the following URL:  
<https://teams.microsoft.com>

Click on the link for Microsoft Teams and then go to the sign in page.

Students sign in using their school user name and password.

They will then be able to see their Team/Teams.





Your child's learning is set up on Microsoft Teams for one team and multiple channels. These channels are subject related. If you cannot see them all, click on the 'hidden channel' and that will reveal the rest.

It is expected that your child follows their normal timetable if you are learning remotely unless the school states otherwise.

Each subject channel has a file section where the work for the week can be accessed. Students should complete the work in a separate file and save completed work onto the Team. Please do not overwrite the main resources as this affects other people's learning.

If a partial or full lock down occurs, students will be expected to attend live lessons and complete assignments on teams. This is found, on the 'assignment' tab at the top next to 'files' at the top of the page (see arrow).

During the week beginning 23 October there will be an assignment for student to complete. This will support the school to ensure that students can access Microsoft Teams and can find their resources. We thank you in advance for the support in this matter.

Students can also use Microsoft Teams to support their in school learning. The resources are available, so if they have forgotten how to complete something for their homework, they can use to the resources on Teams to reinforce their learning and use the resources as a supportive tool.

Homework for these year groups will continue to be on show my homework (satchelone) where you can monitor their completion. The passwords and user names are changing to consolidate them with their school account from Monday 23 October.

We understand that there are some students who do not have access to devices at home. All students have completed a survey to highlight if there is a need for extra support if remote learning occurs. These identified students will have a separate letter about the support the school might be able to offer should the need occur. Microsoft Teams can be accessed on a variety of devices including laptops, desktop, tablets and phones.

If you have any queries regarding remote education you can talk to your child's form tutor in the first instance. Any further technical queries should be addressed to [support@weaversacademy.org.uk](mailto:support@weaversacademy.org.uk)

We thank you for your continued support so we can all focus on learning over the coming year. If you have any queries in regards to the online support please contact myself using the email address [enquiries@weaversacademyorg.uk](mailto:enquiries@weaversacademyorg.uk)

Yours sincerely

Mrs Claire M Sexsmith

Assistant Principal: Sixth Form and IT infrastructure